MIDDLETON GRANGE SCHOOL

Character, Excellence, Service for the Glory of God

TEACHING
APPLICATION FORM

Job Title	**Teacher – Upper Primary**	
Position	Full Time	Permanent

- Applications are invited from innovative and outstanding teachers to fill this important position. Applicants must demonstrate a willingness and ability to take part in religious instruction appropriate to the Special Christian Character of Middleton Grange School as a condition of appointment and are expected to be involved in our extensive co-curricular programme. (See website for more information)
- Middleton Grange School is a composite Area School.
  All teachers are employed under the terms and conditions of the Area School Teachers' Collective Agreement.
- To apply please submit a completed Application Form, cover letter and your CV
- **Applications Close 9am, Monday 16 November 2026**
- Following the creation of a short list of applicants, interviews may be held.

Applicant Personal Information

Full Name	
Title	○ Mr ○ Mrs ○ Miss ○ Ms ○ Other preferred title – enter here:
Current Residential Address	
Email	
Preferred Contact Phone Number	

Immigration information

Nationality		Country of Birth	
Are you a New Zealand or Australian Citizen		○ Yes	○ No
If not, do you have Resident status, or		○ Yes	○ No
A current Work Permit		○ Yes	○ No

New Zealand (NZ) Teacher Registration / Payroll

Teacher Registration Number (TRN) (If none, N/A)			Expiry Date	
Teacher Registration Status (Circle One)	○ Full		○ Provisional	○ Subject to Confirmation
Are you already registered on the NZ Ministry of Education Payroll?	○ Yes	○ No	If Yes, Payroll Number (6 Digits)	
I authorise the Board of Trustees to undertake a Police Vetting. Privacy Protocols will be followed			○ Yes	○ No

Official Information (If you answer 'Yes' to any of the following please provide details on a separate sheet)

Have you ever been convicted for any criminal act / received a Police diversion / been discharged without conviction / are awaiting sentencing or have any charges pending? *(In NZ or Overseas)*	○ Yes	○ No
Have you ever been the subject of any concerns involving child safety?	○ Yes	○ No
Have you ever taught or worked under a different name?	○ Yes	○ No
Have you had any injury or medical condition caused by gradual process, disease or infection, such as occupational overuse syndrome which the tasks of this position may aggravate or contribute to?	○ Yes	○ No

Vulnerable Children's Act 2014
Prior to starting at Middleton Grange School you are required to provide 'Proof of Identity'. Forms of Proof of Identity include Passport or NZ Birth Certificate (issued in 1998 or later) and Driving Licence or IRD number and any relevant change of name documentation.

Confirmation of Personal Information

Please tick (✓) each statement and sign below	○ I testify that all the information submitted is accurate, complete and truthful. Failure to disclose information or inaccurate information may result in your employment being withdrawn	○ I have signed this declaration in my own hand

SIGNATURE		Date	

Referees

Please provide names, addresses and telephone numbers of **THREE** referees who would be able to attest to your character and your ability as a teacher and a leader. The applicant authorises the Principal of Middleton Grange School (or delegate) to contact the following referees.

1. General – Personal and Professional Teaching Qualities

Name	
Position / Title	
School	
Email	
Preferred contact number	
Address	

2. General – Personal and Professional Teaching Qualities

Name	
Occupation / Employer	
Your relationship with this person	
Email	
Preferred contact number	
Address	

3. Special Character – Christian life and service

Name	
Position in Church	
Your relationship with this person	
Church	
Email	
Preferred contact number	
Address	

4. Additional Referees

The applicant authorises the Principal of Middleton Grange School (or delegate) to contact the following referees (indicated with a 'Yes' response below) regarding the applicant's application for a position of employment at Middleton Grange School.

I authorise the Board, or nominated representative, to approach persons other than the referees whose names I have supplied, to gather information related to my suitability for appointment to the position including but not limited to:	○ Yes	○ No
1. Current Employer (or senior staff person in that employment)	○ Yes	○ No
2. Previous Employer (or senior staff person in that employment)	○ Yes	○ No
3. Minister (or Leader of your church)	○ Yes	○ No
I authorise the Board, or nominated delegate, permission to access any information held by the Teaching Council of Aotearoa New Zealand or any other educational organisation, including information regarding matters under investigation, to gather information related to my suitability for appointment to the position.	○ Yes	○ No

SIGNATURE		Date	

Supporting Statement – Special Character

Please read the information 'About MGS' on the school website, the Statement of Special Character and the Statement of Belief below, which lay out very clearly the Special Character of the school which is foundational to the philosophy and teaching of the school and impacts significantly on the day-to-day life of the school. All teaching staff are expected to uphold and enhance the Special Character of the school.

Are you an active member of a local church?	○ Yes		○ No	
If so, which church do you attend?				
Name of Minister / Pastor				
Telephone number of Minister / Pastor				
How frequently do you attend church?	○ Always	○ Mostly	○ Seldom	○ Never

Give details of any church activities you have been involved with

Comment on how you became a Christian and give your views on what it means to be a Christian

Comment on your view of the inspiration and authority of the Bible

Describe how your Christian Worldview would influence your critique of Curriculum content and approach to Curriculum delivery

Describe how your Christian worldview would influence your relationships with staff and pupils

Statement of Belief / Middleton Grange School

The School's Vision and Mission, Statement of Special Character and Statement of Belief (refer below) clearly explain the Special Character of the School which is foundational to the philosophy and teaching of the school and impacts significantly on the day to day life of the school. Middleton Grange School bases its teachings and beliefs on the Bible, both Old and New Testaments, which the School regards as the very Word of God; divinely inspired and trustworthy, with supreme authority in all matters of faith and conduct. These teachings are expounded in many of Middleton Grange School's public and internal documents, both printed and on the School's website (see About MGS). All teaching staff are expected to uphold and enhance the Special Character of the School.

To signify your personal belief, please tick (✓) each statement and sign below

○	The unity of the Father, the Son and the Holy Spirit in the Godhead.
○	The Sovereignty of God in creation, revelation, redemption and final judgement.
○	The divine inspiration and trustworthiness of Holy Scripture, as originally given and its supreme authority in all matters of faith and conduct.
○	The universal sinfulness and guilt of human nature since, the fall, rendering humankind subject to God's wrath and condemnation.
○	Redemption from the guilt, penalty, pollution and power of sin only through the sacrificial death (as our representative and substitute) of Jesus Christ, the incarnate Son of God.
○	The bodily resurrection of Jesus Christ from the dead, His ascension, His mediatorial work and His personal return in power and glory.
○	The necessity of the work of the Holy Spirit to make the death of Christ effective to the individual sinner, granting repentance toward God and faith in Jesus Christ.
○	The indwelling and sanctifying work of the Holy Spirit in the believer.
○	The one holy, universal church, which is the Body of Christ, to which all true believers belong and in which they are united through the Spirit.
○	The resurrection of the body and life everlasting.

Name		Signature		Date	

Certification I certify that ..... (*Please tick (✓) each statement and sign below*)

The School's Vision and Mission, Statement of Special Character and Statement of Belief (refer below) clearly explain the Special Character of the School which is foundational to the philosophy and teaching of the school and impacts significantly on the day to day life of the school. All teaching staff are expected to uphold and enhance the Special Character of the School.

Please tick (✓) each statement and sign below

○	The information I have supplied in this application is true and correct
○	I have authorised the Board to contact referees
○	I know of no reason why I would not be suitable to work with children / young people
○	I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment or if appointed, may be liable to be dismissed
○	I have been given a copy of the School's Vision and Mission, Statement of Special Character and Statement of Belief

Name		Signature		Date	

CV Please attach your CV and show the following information as appropriate.

- **Qualifications.**
  Degrees, diplomas and certificates you have attained, in addition to the year they were attained and the institutions they were conferred, and what were your fields of study for these qualifications?
- **Further Studies**
  Please provide details about any further studies you are currently pursuing
- **Teaching Skills**
  PRIMARY Please list the Year Levels you are qualified to teach
  SECONDARY Please list the Subjects you are qualified to teach, and to what level
- **Teaching Experience**
  Please list all schools in which you have taught, the time you were engaged at the school and your position / year level/s taught. (This information may require verification should you be required to attend an interview)
- **Positions of Responsibility**
  Please list any positions of responsibility you have held, and for what length of time
- **Co-Curricular Activities**
  Please provide details of Co-Curricular activities in which you have been involved and which you would be prepared to assist in
- **Professional Associations**
  Please list any professional associations to which you belong
- **Additional Information**
  Please provide details of any personal attributes you feel contribute to your success in this position

Please return this form and CV to

Applications to be returned by the closing date to:	• **e-mail** hr@middleton.school.nz • **note** *Scanned or hard copy must be signed in your own hand before emailing*	Upload • Cover letter • Application Form • CV

Middleton Grange School

STATEMENT OF SPECIAL CHARACTER

CONTEXT

1. Middleton Grange School is a non denominational Christian School established for new entrants to Form 7 in 1964 by the Christian Schools Trust in Christchurch. The School was founded to establish the educational needs of Christian families and present the message of the gospel to children and the community within the context of Biblical truth and practice as recognised by adherents of the evangelical Christian faith. The same Biblical truth and practice encourages a mission perspective. Students are expected to support the Special Character of the School.

WHO DETERMINES AND SAFEGUARDS

2. The Special Character of the School is determined by Biblical principles and practice. The Christian Schools Trust, the Board of Trustees and all staff endeavour to work out those Biblical principles and practices in the School. All staff members are required to uphold the Special Character of the School and all members of the Board of Trustees are expected equally to acknowledge their willingness to support the Special Character. The Christian Schools Trust reserves the right to determine from time to time what is necessary to preserve and safeguard the Special Character.

GOALS AND PRINCIPAL FEATURES OF SPECIAL CHARACTER

3. The School is a caring community built on Christian beliefs which permeate all aspects of School life. These beliefs recognise God's purposes are revealed in the Scriptures and in the risen Lord Jesus Christ. They are dynamic and determine the purpose and content of the curriculum in a changing community. They were originally expressed, for the School (in a summary form subordinate to the Scriptures), in the annexed statement of belief incorporated in the Trust Deed for the Christian Schools Trust when the School was founded.
4. Because these beliefs encompass all aspects of School and permeate the mind and heart of each staff member all staff must demonstrate unqualified commitment to the School's Special Character.
5. The objective of the Christian Schools Trust is to pass onto students the truth that all creation is subordinate to the Will of God as expressed in the Scriptures; that all truth finds its meaning and centre in God and that God gives purpose and hope to individuals as well as His creation by virtue of the redemptive work of Jesus Christ. It is the redemptive work of Jesus Christ, communicated by the Holy Spirit operating in the human individual, that gives substance to intellectual, physical, spiritual, ethical, emotional, social and aesthetic development.
6. The curriculum, including all the New Zealand Curriculum Statements, is presented within a Christian world view. Such a world view gives perspective and meaning to all learning in the School.
7. Implicit in the curriculum is the development of character exemplified by the Decalogue and Beatitudes. Such character is the foundation for personal and social peace, just government, responsible citizenship, compassionate neighbourliness, wise parenting and a responsible attitude to creation. Such character also recognises that a life of self renouncing love is one of liberty.

STATEMENT OF BELIEF

We believe in:

1. The unity of the Father, the Son and the Holy Spirit in the Godhead.
2. The Sovereignty of God in creation, revelation, redemption and final judgement.
3. The divine inspiration and trustworthiness of Holy Scripture, as originally given and its supreme authority in all matters of faith and conduct.
4. The universal sinfulness and guilt of human nature since the fall, rendering humankind subject to God's wrath and condemnation.
5. Redemption from the guilt, penalty, pollution and power of sin only through the sacrificial death (as our representative and substitute) of Jesus Christ, the incarnate Son of God.
6. The bodily resurrection of Jesus Christ from the dead, His ascension, His mediatorial work and His personal return in power and glory.
7. The necessity of the work of the Holy Spirit to make the death of Christ effective to the individual sinner, granting them repentance toward God and faith in Jesus Christ.
8. The indwelling and sanctifying work of the Holy Spirit in the believer.
9. The one holy, universal church, which is the Body of Christ, to which all true believers belong and in which they are united through the Spirit.
10. The resurrection of the body and life everlasting.

VISION & MISSION STATEMENTS

Our Vision

Middleton Grange School assists families in the education of their children by providing an environment in which the Biblical truths of Jesus Christ are taught and lived.

Our Mission Statement

At Middleton Grange School we are committed to a rigorous learning culture based on an understanding of truth as revealed in the whole counsel of Scripture. We equip students with the knowledge and skills to understand their heritage and their place in it; and to critique and engage contemporary society. We work with parents to encourage students in their gifts and abilities to serve God and others.