MINUTES

For the meeting of the **Middleton Grange School Board**
Monday, 11 May 2026

6.00pm - 8.40pm

Present	Mel Hikuroa (Chair), Gregg Le Roux (Principal) , Chris Hannen, Chris Murray, Geoff Wallis, Kerryn Malcolm, Matt Vannoort, Tony Kan, Eden Mackey, David Gillon, Rebekah Immanuel, Carolyn Childs
In attendance	Jenny Addison (DP Staffing & Waiora) Hillary Carley (Minute Secretary)
Prior Leave	
Apologies	
Devotion	Chris Murray: Ps 27 Be strong and take hear. Wait for the Lord. The command to 'wait' is repeated. We have no control or ability to speed some things up so be patient in the anxious spaces. Chris ka inoi / prayed

Special Topics

None this meeting

Administration

1. **ADMINISTRATION**

   a. **MINUTES**

   That the Minutes of the meeting of 30 March 2026 be accepted as a true and accurate record of the meeting.

b. **DEVOTIONS**
29 June 2026 - Matt Vannoort

c. **Board Hui**
18-19 September 2026

d. **BOARD COMMITTEES 2026 CHAIR**
   - Health & Safety Committee: Chi Hannen

e. **BOARD COMMITTEES TERMS OF REFERENCE**
   - Health & Safety Committee: Next H&S Meeting

f. REGISTER OF INTERESTS

g. Internal Review
Update

h. **Board Handbook**
2026 Board Handbook - Final

Recommendation that we add to the Board handbook:

i. The Glossary of Key Governance Terms to the end of the Board Handbook
   - Add 'Ratify' to Governance glossary section.
   - Defer to next meeting

Actions

i. Add a point 16 in the Code of Conduct section "Standard of dress for meetings and public facing occasions is professionally appropriate".
   - Following discussion it was agreed to add 'Dress appropriate to the context and setting is to be worn'.
   - For review in 2027.

ii. Review Treaty obligations in light of the Education Act changes
   - Review

Discussion

Where any actions are required See Readings

1. **OUTSTANDING RECOMMENDATIONS**
   Updated

   a. **Timetable Review**
      - Timing of any change to the current 2 week timetable must consider: amount of current changes eg:
        MOE requirements; Senior Leadership Structure review; upcoming election and political factors eg course requirements; curriculum development; changing priorities.
      - The current 2 week timetable has been positive for the Christian Studies Faculty and stability in this place for a longer season would be beneficial.
      - The 2 week timetable has been a challenge for other Faculties.
      - Further consideration is to be given to eg cost analysis, timetable variables, effects on Primary School and Performing Arts, data collection etc in order to understand implications prior to any change
      - Student success has not been adversely affected by the implementation of the 2 week timetable with strong results having been attained.
      - Whilst less classes, engagement has been higher with only one class after lunch.
      - Consideration to be given on how best teachers utilise the additional minutes in less class time.

Agreed

- Review 2 week Timetable in April / Term 1 2027

b. **Overseas Trips**

   i. **Cambodia 2026**
      - Parents have been surveyed and most concur it is unwise to proceed currently.

- The group will reconvene in June to consider options.

ii. **Tonga 2026**
   - Costs are increasing from $3,000 to $3,600 currently with the increase being out of reach for one family at the present time.
   - Concerns that the group will drain vital restricted resources (eg fuel due to the current conflict) whilst in Tonga.
   - Half the group are Year 13's whose last change it is to travel on this trip.

Outcome

- The Tonga 2026 trip will not proceed in the current global climate.

iii. **Spain 2027**
   - 15-20 students are required to make the trip viable.
   - Concern was expressed that the current budget of $10,500 would increase in the current climate.
   - Concerns of inequity due to costs being prohibitive for some families.
   - Consider approaching Embassies to enquire about available funding.
   - Emergency plans for repatriation of all students would need to be assured (eg non NZ citizens).
   - Alternative locations to eg Argentina or Las Angeles could be considered to reduce costs.

Outcome

- The Spain 2027 trip as currently proposed was not approved.
- The organisers are encouraged to present an alternative proposal, including costs.

Conflict of Interest

- Tony Kan

2. **STRATEGIC PLAN 2026**

   a. **Annual Implementation Plan (AIP) 2026**
      - Term 1 update
      - Additional commentary not required on the condition that the Board minutes capture discussion adequately, unless deemed appropriate to include by the Senior Leadership Team.

3. **FROM THE PRINCIPAL …**

   a. **Head of School Reports**
      - The same report structure across each school, including prayer points, is appreciated.
      - Service was noted as light across the schools, noting that most appear to be around fundraising.
      - Student Voice in an area that the Deputy Principal is genuinely interested in will be included in the next reports.
      - Development programmes to encourage more male leaders are being researched.
      - Work continues into ways to ensure appropriate, non-discriminatory behaviour amongst students.

Senior College

- High Year 12 'irregular' absences recorded in Term 1 are due to coding issues as also occurred at the end of 2025. These issues are being addressed.
- 'Regular' attendance in Term 1 2026 was down on Term 1 2025. This is being reviewed.
- Well-rounded service opportunities available in Senior College.

Middle School

- Challenges

  Primary School
- Changes to the Curriculum have seen a level of Professional Learning & Development (PLD) funding provided by the MOE.
- The rates of change are immense and often revealed on Social media platforms.

Actions

- Include student voice and standardise attendance data across all reports.
- Include student outcomes and strategies put in place and solutions for the Primary and Middle School students lost in the 'gap' caused by Curriculum change and determine if additional funding from the Board is required

b. **Kahika Centre Proposal**

  - The Kahika Director is a Board funded role that is included in the 2026 budget.

c. **Enrolments 2027**

  - The Management Procedures from the Principal's Strategic Report to become the basis of update processes.

Action

- Principal and Presiding Member to consider how the Board review these procedures ongoing.

d. **Critical Friends**

  - Encouraging visit to Pacific Hills Christian School, Sydney by the Principal, Presiding Member and Proprietor CEO from 3-6 May 2026.
  - The visit reinforced the ongoing desire to consider further investment in programmes for ORS students.
  - Inspiring to realise what Middleton Grange School is able to accomplish with our limited funds.
  - Thanks to the Board for the provision to attend this event.
  - The Proprietor paid for their CEO to attend.

e. Staffing Appointments

i. **Deputy Principal Head of Middle School**

  - It was agreed the Principal would liaise with the Proprietor to confirm which Proprietor Member from the Middleton Grange School Board would be sitting on the appointment panel as Chris Hannen is not able to.

ii. **Associate Principal**

  - A Special Meeting may be called prior to the next meeting to enable advertising to commence.

Motions

See Readings for any relevant papers

1. **ADMINISTRATION**

   Minutes - above

2. **OUSTSTANDING ACTIONS**
   None this meeting

3. **COMMITTEES**

   i. **Property Committee**
      1. To accept the Minutes of the Property Committee meeting of 19 March 2026 and any recommendations contained therein.
         MOVED Chris Hannen
         Seconder Matt Vannoort
         CARRIED

      2. To accept the Minutes of the Property Committee meeting of 30 April 2026 and any recommendations contained therein
         MOVED Chris Hannen
         Seconder Matt Vannoort
         CARRIED

   ii. **Uniform Committee**
      To accept the Minutes of the Uniform Committee meeting of 23 April 2026 and any recommendations contained therein.
      NOT MOVED

   iii. **Finance Committee**
      Requirement to adopt and confirm the Annual Report 2025 by 31 May 2026.
      Ratify next meeting

4. **POLICIES & PROCEDURES**
   Deferred / None this meeting

5. **PRINCIPAL'S STRATEGIC REPORT**

i. **Kahika Centre 2026**
   To approve the Principal's recommendation to appointment Paul Humphries to the Kahika Centre role, in a fixed term capacity up to a maximum of 300 hours, through to the end of 2026
   MOVED Chris Hannen
   Seconder Geoff Wallis
   CARRIED

ii. **STL Structure**
   To approve the Principal's proposal and timeline as outlined in the May 2026 Principal's Strategic Report
   Information only / no need for motion

iii. **That the Principal's Strategic Report be accepted**
   MOVED Carolyn Childs
   Seconder Chris Hanne
   CARRIED

Student Board Member

No report

Public Excluded

Motion

'That the public be excluded from the following part/s of the proceedings of this meeting.
The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of is resolution This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.'

Moved Mel Hikuroa, Presiding Member

CARRIED

Motion 'That the meeting move back into public session.'

Moved Mel Hikuroa, Presiding Member

CARRIED

Mel Hikuroa closed the meeting in prayer at 9.29 pm

Next Meeting

Date	29 June 2026
Devotion	TBC
Discussion Topic	
Prior Leave	

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