



Middleton Grange School

Learning Assistant

Middle School/Senior College

Job Description

CHARACTER

EXCELLENCE

SERVICE

FOR THE GLORY OF GOD

Directly Accountable to SENCO, Senior Learning Centre

Functional Relationships:

- SENCO
- Classroom Teachers
- ORS Teachers
- Students

The purpose of this role is to contribute to the provision of quality access to education by providing support for teaching and learning.

Support Staff

Up to 27.5 hours per week

Term Time Only

Covered by the most recent Support Staff in Schools Collective Agreement

Special Character

Key Indicators:

- Model Christian servanthood.
- Promote the Christian school and Christian education.
- Actively engaged in opportunities to enrich ability to teach Christianly.
- Develop strong relationships based on Christian principles with pupils, staff and other members of the School community.
- Integrate the School's Special Character with the New Zealand Curriculum.
- Implement initiatives which focus on the Special Character of Middleton Grange School

Responsibilities

- Actively support the special character of Middleton Grange School in both staff and student interactions.
 - Words and actions align with the Middleton Grange School statement of belief.
- Support the learning and behaviour management expectations as directed by the teacher.

- Positive staff and student relationships are evident.
- Students are able to access the curriculum at their individual level.
- Students experience a consistent collaborative team approach.
- Develop a good understanding of the needs, including learning, of individual students/groups of those allocated.
 - Provide students with encouragement, feed forward and feedback both in and out of class.
 - Track and celebrate student successes.
- Plan and implement learning interventions under the guidance of the SENCO and teacher.
 - Apply professional knowledge and recommended strategies with efficacy.
- Be party to other individual education interventions/plans established for students when relevant.
 - Respond to learning/behavioural/emotional needs of individuals as directed.
 - Implement specific programmes as directed by specialists e.g. RTLB, OT, SLT, PT and Case Workers
- Collaborate with others in the team for the professional growth of all members.
 - Be involved in Professional Learning and share outcomes.

Skills and Experience

- Strong Communication Skills
- Empathetic
- Active Learner
- Will have initiative and a willingness to go the extra mile when required
- Flexibility and capacity to learn and adapt.
- Ability to work effectively as a team member

November 2025