



MIDDLETON GRANGE SCHOOL

Character, Excellence, Service for the Glory of God

SUPPORT STAFF APPLICATION FORM

Job Title

Counsellor Years 1-13

Position

Part time (Term Time Only)

Permanent

- Applications are invited from applicants who are passionate about the learning of pupils and wish to be an integral part of Middleton Grange School. Applicants must be willing to uphold the Christian Special Character of the School and demonstrate a lifestyle in line with Christian character. (See website for more information)
- Middleton Grange School is a composite Area School. All Support Staff are employed under the terms and conditions of the Support Staff in Schools' Collective Agreement.
- To apply please submit a completed Application Form, cover letter and your CV
- **Applications Close 3pm 30 November 2023**
- Following the creation of a short list of applicants, interviews may be held.

Applicant Personal Information

Full Name

Title

☐ Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other preferred title – enter here:

Current Residential Address

Email

Preferred Contact Phone Number

Immigration information

Nationality

Country of Birth

Are you a New Zealand or Australian Citizen

☐ Yes

☐ No

If not, do you have Resident status, or

☐ Yes

☐ No

A current Work Permit

☐ Yes

☐ No

Official Information (If you answer 'Yes' to any of the following please provide details on a separate sheet)

Have you ever been convicted for any criminal act / received a Police diversion / been discharged without conviction / are awaiting sentencing or have any charges pending?

☐ Yes

☐ No

Have you ever been the subject of any concerns involving child safety?

☐ Yes

☐ No

Have you ever taught or worked under a different name?

☐ Yes

☐ No

Have you had any injury or medical condition caused by gradual process, disease or infection, such as occupational overuse syndrome which the tasks of this position may aggravate or contribute to?

☐ Yes

☐ No

Are there any other personal or other family circumstances that may materially affect your ability to meet the requirements of the position if you were appointed?

☐ Yes

☐ No

Vulnerable Children's Act 2014

Prior to starting at Middleton Grange School you are required to provide 'Proof of Identity'. Forms of Proof of Identity include Passport or NZ Birth Certificate (issued in 1998 or later) and Driving Licence or IRD number and any relevant change of name documentation.

30 Acacia Avenue, Riccarton, Christchurch, 8041, New Zealand

+64 3 348 9826 office@middleton.school.nz www.middleton.school.nz

Referees

Please provide names, addresses and telephone numbers of THREE referees who would be able to attest to your character and your ability to competently fulfil this position. The applicant authorises the Principal of Middleton Grange School (or delegate) to contact the following referees.

Name	
Position / Title	
Your relationship with this person	
Email	
Preferred contact number	
Address	

Name	
Position / Title	
Your relationship with this person	
Email	
Preferred contact number	
Address	

Name	
Position in Church	
Your relationship with this person	
Church	
Email	
Preferred contact number	
Address	

Statement of Belief / Middleton Grange School

The School's Charter (refer to website) and Statement of Belief clearly explain the Special Character of the School which is foundational to the philosophy of the school and impacts significantly on the day to day life of the school. All staff are expected to uphold and enhance the Special Character of the School.

To signify your personal belief, please tick (✓) each statement and sign below

<input type="radio"/>	The unity of the Father, the Son and the Holy Spirit in the Godhead.
<input type="radio"/>	The Sovereignty of God in creation, revelation, redemption and final judgement.
<input type="radio"/>	The divine inspiration and trustworthiness of Holy Scripture, as originally given and its supreme authority in all matters of faith and conduct.
<input type="radio"/>	The universal sinfulness and guilt of human nature since, the fall, rendering humankind subject to God's wrath and condemnation.
<input type="radio"/>	Redemption from the guilt, penalty, pollution and power of sin only through the sacrificial death (as our representative and substitute) of Jesus Christ, the incarnate Son of God.
<input type="radio"/>	The bodily resurrection of Jesus Christ from the dead, His ascension, His mediatorial work and His personal return in power and glory.
<input type="radio"/>	The necessity of the work of the Holy Spirit to make the death of Christ effective to the individual sinner, granting repentance toward God and faith in Jesus Christ.
<input type="radio"/>	The indwelling and sanctifying work of the Holy Spirit in the believer.
<input type="radio"/>	The only holy, universal church, which is the Body of Christ, to which all true believers belong and in which they are united through the Spirit.
<input type="radio"/>	The resurrection of the body and life everlasting.

Name		Signature		Date	
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Supporting Statement – Special Character

Middleton Grange School bases its teachings and beliefs on the Bible, both Old and New Testaments, which the School regards as the inspired and inerrant Word of God. These teachings are expounded in many of Middleton Grange School's public and internal documents, both printed and on the School's website (see About MGS). These documents inform our understanding of the lifestyle values which staff who work in the School are required to respect and maintain at all times. See above / Statement of Belief.

All support staff of Middleton Grange School, regardless of their role, are required to be seen to conduct themselves in a manner consistent with these principles and beliefs and in accordance with the Christian values of the School, thus providing a specifically Christian role model and example to all the families associated with the School.

It is a requirement of Middleton Grange School that staff members, including support staff, must not act in a way that they know, or ought reasonably to know, is contrary to the religious beliefs of Middleton Grange School.



I **agree** with the Biblical principles of conduct as defined by the Special Character of the Middleton Grange School and will uphold these.



I **do not agree** with the Biblical principles of conduct as defined by the Special Character of Middleton Grange School but will uphold them out of respect for the Special Character nature of the School

Provide details of any associations, groups, church that you belong to which you think may be of relevance to this position and Middleton Grange School

Comment on what you know about Middleton Grange School and what motivates you to apply for this position

What skills / experience do you have which would fit for the requirements of this position?

As Middleton Grange School is a Christian school, comment on how you would uphold this special character while working in this position

Certification I certify that (Please tick (✓) each statement and sign below)

The School's Charter (refer to website) and Statement of Belief clearly explain the Special Character of the School which is foundational to the philosophy of the school and impacts significantly on the day to day life of the school. All staff are expected to uphold and enhance the Special Character of the School.

Please tick (✓) each statement and sign below



The information I have supplied in this application is true and correct



I have authorised the Board to contact referees



I know of no reason why I would not be suitable to work with children / young people



I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment or if appointed, may be liable to be dismissed

Name

Signature

Date

CV

Please attach your CV and show the following information as appropriate.

Qualifications.

- Include all qualifications in addition to the year they were attained and the institutions they were conferred that are of direct relevance to this position

Employment

- Please provide details of your current and previous employment including name of employer, date commenced, date finished, and a brief description of the responsibilities involved

Additional Information

- Please provide details of any personal attributes you feel contribute to your success in this position

Please return this form and CV to

Applications to be returned by the closing date to:

- **e-mail** office@middleton.school.nz
- **note** *Scanned or hard copy must be signed in your own hand before emailing*

Upload

- Cover letter
- Application Form
- CV