



# MGS COVID-19 RESPONSE MANAGEMENT PLAN – under RED

## Phases for response to Omicron (as @ 14 Feb. 22)



### Our priorities

Psalm 124:8 “Our help is in the name of the LORD, the Maker of heaven and earth.”

1. First and foremost, to honour and trust in God, especially during these uncertain and challenging times.
2. Our next priority is to ensure student and staff wellbeing, whilst maintaining the necessary health and safety measures required by Public Health.
3. Last, but by no means least, we continue to ensure we maintain the integrity of our academic programmes during Covid-19, with both on-site & / or remote learning provision.

Throughout 2022 there is a very high likelihood that there will be positive cases of COVID-19 in our school community. This will result in staff and students being unable to attend school in-person for periods of time due to them being (a) a positive case, (b) a family member of a positive case, or (c) a close contact of a positive case.

The school’s response to Covid will depend on the various scenarios that could play out within the school community. Some decisions will need to be immediate while others will come into effect with some warning to our community. The movement between the phases needs to be responsive to community circumstances and government requirements. Sensible and thorough preparation at school and at home for the various changes that may be ahead will be helpful for all.

MGS PHASE 1 School is open to all students	MGS PHASE 2 Hybrid learning	MGS PHASE 3 Hybrid learning + possibility of ONLY Remote Learning due to large numbers of staff &/or student illness	MGS PHASE 4 School closure No learning programmes available (MOE/Board decision)
<i>There are some cases in the community, but we continue to stamp it out</i>	<i>Cases have spread in the community, so we need to minimise and slow further spread and assist our vulnerable communities</i>	<i>There are thousands of cases per day: most people will self-manage, and health and social services focus on families and communities that have the highest needs</i>	
<ul style="list-style-type: none"> <li>• School programmes not impacted by Covid.</li> <li>• Majority of staff and students on site.</li> <li>• Occasional staff or student absence due to Covid catered for.</li> <li>• Programmes primarily focused on school-based learning.</li> <li>• Remote/On-line learning available for students unable to attend school</li> </ul> <p><b>For Phases 1-3:</b></p> <ul style="list-style-type: none"> <li>• No Full staff meetings</li> <li>• No assemblies</li> <li>• Staff to use seating plans for ALL classes</li> <li>• Mask wearing as required by MOE</li> </ul>	<ul style="list-style-type: none"> <li>• School programmes impacted by Covid.</li> <li>• Between 20-30% of teachers across the school are absent.</li> <li>• Mixture of home-based and school-based learning programmes offered.</li> <li>• Staff responsibilities and teaching locations are flexible &amp; staff may need to support colleagues.</li> <li>• Consider range of options for managing workforce, including <b>specific year levels of Y11-13</b> students remote learning from home.</li> <li>• Normal school timetable will operate at school and for those remote learning.</li> <li>• Relieving teachers, SLT, Learning Support &amp; others may be called in to support learning programmes.</li> <li>• Priority for school-based learning will be given to children of critical workers.</li> <li>• All staff meetings via TEAMS</li> </ul>	<ul style="list-style-type: none"> <li>• School programmes significantly impacted by Covid due to large numbers of staff &amp; student absence.</li> <li>• Majority (50-70%) of staff are unavailable (sick, caring for dependents, self-isolating as close contact, etc).</li> <li>• The SLT, in consultation with the staff, will decide to implement ‘Remote-Learning ONLY’ programmes if required. Possibility of <b>ALL Y11-13</b> students doing remote learning to manage staff workload requirements.</li> <li>• Staff may need to be re-deployed to other areas of the school, or support colleagues who are sick or isolating.</li> <li>• Normal school timetable will operate and students at school will follow the remote learning programme &amp; be combined into manageable groups (Yr levels if possible)</li> <li>• Priority for school-based learning will be given to children of critical workers.</li> <li>• All staff meetings via TEAMS</li> </ul>	<ul style="list-style-type: none"> <li>• School programmes critically impacted by Covid.</li> <li>• All staff and students absent from school.</li> <li>• Consideration of the H&amp;S risks due to not enough staff available on-site.</li> <li>• No longer possible to support school-based and remote learning programmes.</li> <li>• The MOE, in consultation with the Board, have decided to shut the school because learning programmes cannot be sustained.</li> <li>• All staff meetings via TEAMS</li> <li>• The Board will liaise with the MOE about when our school can re-open and communicate this the school community.</li> </ul>

<ul style="list-style-type: none"> <li>• <b>Staff/students preparing for Phases 2-4</b></li> </ul>	<ol style="list-style-type: none"> <li>1. MGS Covid-19 Response Management Plan shared with staff and the school community.</li> <li>2. ICT staff record students (Y7-13) who do not have devices or who need support with remote learning.</li> <li>3. Teaching staff become familiar with Covid-19 information stored on TEAMS/STAFF 2022/CLASS MATERIALS/COVID-19</li> <li>4. Year 1 – 6 Teachers prepare several hard packs for remote/at home learning.</li> <li>5. Year 7 – 13 Teachers prepare on-line resources and lessons for students to access at home, as well as become familiar with having ‘live’ Teams meetings with your classes.</li> <li>6. Teachers explain and show what Hybrid/Remote online learning will look like to students (where applicable).</li> <li>7. Teachers ensure Y7-13 students are familiar with TEAMS/ONENOTE &amp; Y1-6 students are familiar with Seesaw/TEAMS/Zoom/etc (where applicable).</li> <li>8. Teachers prepare to use online learning as appropriate to specific year levels and community needs.</li> <li>9. Normal school timetable will operate at school and for those remote learning.</li> <li>10. Staff and students take home any/all necessary devices and learning resources required every day – in case of remote learning the next day.</li> <li>11. Praying and committing all our plans to God. Proverbs 3:5-6</li> </ol>
<ul style="list-style-type: none"> <li>• <b>Parent Community preparing for Phases 2-4</b></li> </ul>	<ol style="list-style-type: none"> <li>1. Be familiar with our MGS Covid-19 Response Management Plan and be fully prepared should students need to switch to remote learning.</li> <li>2. Ensure your children bring home all necessary learning materials every day, including devices, headphones, resources, etc - in case of remote learning the next day.</li> <li>3. Ensure the school has your correct and updated contact details and information (names, address, email, phone numbers, etc)</li> <li>4. Be ready at short notice should your child/ren need to isolate.</li> <li>5. Keep your employer/employees informed how Covid and our Response Plan could impact your work.</li> <li>6. Praying and committing all our efforts and plans to God. Proverbs 3:5-6</li> </ol> <p><b>Preparing for COVID-19</b>  You can also prepare for COVID-19, making sure you and your household have a plan and know what to do. This will mean your whānau and community can help each other if needed. Find out more here:</p> <ul style="list-style-type: none"> <li>• <a href="#">Be prepared for COVID-19</a></li> <li>• <a href="#">Download the COVID-19 Readiness Checklist [PDF, 121 KB]</a></li> <li>• <a href="#">What to expect when self-isolating at home</a></li> </ul> <p><b>Note:</b> If you are sick – stay home and get tested. If you have cold, flu or COVID-19 symptoms, or are waiting for any Covid-19 test results - stay home. Call your doctor, or Healthline on <b>0800 358 5453</b> for advice about getting tested.</p> <p><b>IF YOU, OR A MEMBER OF YOUR HOUSEHOLD TEST POSITIVE FOR COVID-19, PLEASE CONTACT MIDDLETON GRANGE SCHOOL ASAP AT:</b></p> <ul style="list-style-type: none"> <li>• Email <a href="mailto:covidpositive@middleton.school.nz">covidpositive@middleton.school.nz</a> OR 021 0858 4494</li> </ul> <p>This will allow us to begin our processes of working with the Ministry of Education and Contact Tracing ASAP in order to mitigate and manage any risks.</p>
<p><b>Sources/References:</b></p>	<p><a href="#">Government Phases for response to Omicron</a>  <a href="#">Derek Wenmoth (2020) Resilience Planning for Schools</a>  MGS Covid Proection Management Guidelines RED</p>

<b>Hybrid Learning Scenarios at PHASE 2 OR 3:</b>	<ol style="list-style-type: none"> <li>1. Some students learning from home</li> <li>2. Whole classes learning from home</li> <li>3. Whole Year groups learning from home</li> <li>4. Some/many staff are at home self-isolating</li> <li>5. Some/many staff are at home sick</li> <li>6. OR combinations of 1-5 above</li> </ol>
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**Further Information for parents & students:**

- It is expected that some students/siblings/whanau will be absent from school due to Covid (sick or isolating) at different times during the school term.
- The amount of home learning programmes and support available will be proportional to the number of students absent from school (due to Covid).
- Learning will be made available to students upon request once the school has been notified of a student's absence (due to Covid), depending on:
  - The approximate length of time the student will be absent, e.g., 10-24 days.
  - Whether the family would like (a) the student to participate in remote learning online (Y7-13) or (b) to receive a hard pack (Y1-6).
- Students and parents will be contacted regularly by the school (principal & teachers) to ensure good communication is occurring between school and home.
- **At Phases 2 & 3 we will follow the usual daily school timetable structure to ensure consistency and clarity between school and remote learning.**
- **Students should bring their Headphones to school each day for using with their device as required.**
- **Students or Whanau/Caregivers can email the counselling team to request booking for an online session.** These sessions will be held through zoom or google meets within school hours that works best for the student and counsellor. Students will need a device, earphones, and a safe place where no one can hear them to feel free and comfortable to talk. All online counselling sessions will honour the code of confidentiality in the same way it is within school.

**Trained & Registered Counsellors at Middleton are:**

Wendy Bowen Graham	Anne Aiken
Head of Wairoa/Wellbeing & Counselling	Counsellor
W.bowengraham@middleton.school.nz	a.aiken@middleton@middleton.school.nz

Please note that Whanau and Caregivers are responsible for their child safety while they are learning at home. If for any reason you feel your child is at risk to themselves or others you can call the helplines below. In an emergency situation, then please call the police on 111.  
 Call 0800 LIFELINE (0800 543 354) or send a text to HELP (4357) for free, 24/7, confidential support – 24 hours a day, 7 days a week.  
 Or Youthline Free call 0800 376 633 or text 234.

Students absent from School due to Covid-19:	First 5 days if sick with Covid	Isolating or absent for longer than 5 days due to Covid	Other absence from school unrelated to Covid
<b>(Years 7-13)</b> Hybrid learning programme	Not required as the student is recovering from illness.	<ul style="list-style-type: none"> <li>• Learning programmes available online via Teams/OneNote.</li> <li>• Teachers available by Teams or e-mail, unless sick</li> <li>• Teachers will arrange 'Live' Teams meetings online for learning support (once every 5 school days) for whole classes or for individuals/groups as possible.</li> </ul>	Learning programmes are available online via Teams/OneNote if appropriate.
<b>(Years 1-6)</b> Hard packs / Hybrid learning as appropriate	Not provided as the student is recovering from illness.	<ul style="list-style-type: none"> <li>• Requested by whanau.</li> <li>• 5 hard packs (5 weeks) available</li> <li>• Delivery of weekly packs arranged.</li> <li>• Teachers may contact parents by phone or e-mail, unless sick.</li> </ul>	Learning programmes are available online if appropriate, or by request from the teacher.

