



Dear Parents, Caregivers and Whanau,

To make 'Back to School' stationery purchasing easier, all school stationery can be purchased online at [www.myschool.co.nz/mgs](http://www.myschool.co.nz/mgs). Tick your child's subjects in the correct Year Level and your cart will be pre-populated. You can then review your order to add or delete items as required before using the checkout. Payment options include secure internet banking, credit/debit card and LayBuy.

Courier is free for orders over \$46 (incl GST) or \$5.90 if under that. You can also specify which week you would like your order to arrive. You can pay by internet banking, credit cards or debit cards. For those who would rather not part with too much cash before Christmas, we've partnered with LayBuy\*, so you can pay in 6 weekly, interest-free instalments – and still get your order right away. Get it now or choose when it is delivered, whether you want your order signed, sealed and delivered before you head off on your family holiday in December, or you'd rather have it delivered when you get home, Office Max will make it happen.

Office Max no longer have any retail stores so all orders are online.

- Item colours may be changed, unless item note specifies '**Must be...**'
- Review your cart to remove items you already have or adjust the quantity e.g. calculator, tab indices (coloured dividers).
- Years 7-13 have a specific '**Core Equipment List**' (**it is crucial that all students have the A4 lever arch folder, 10 piece dividers, A4 refill and pens and pencils**). Quantities are **estimates** only and will depend to some extent on options chosen and your child's personal style of resource management. Students in Years 9-13 need to supply their own lock if they wish to use a locker. Those with locks issued by the school in previous years may keep these.
- Workbooks can be purchased online, or through school if specified in the subject notes. Other retailers may also stock any workbook on your lists.
  - Please retain your receipt. Workbooks no longer required due to subject changes at the beginning of Term 1 can be returned in as new condition until the end of February. Should you require this, contact MySchool 0800 724 440 for instructions.

For FAQs and help <https://www.myschool.co.nz/help-centre>

### **Once your stationery arrives:**

- Please name everything.
- Extra gluesticks, etc for use throughout the year should remain at home. Refill pads can be divided up between subjects, leaving some at home/in locker for restocking ring-binders during the year.
- Any problems please call OfficeMax MySchool direct on 0800 724 440. Incorrect items must be returned promptly. You will need to quote your order number.

You are of course free to purchase from other suppliers, (find a lower price and OfficeMax will match it), but we trust this simple and efficient online system will benefit you. It will also benefit your child/ren as we receive 10% cash back, which is used to purchase school resources.

If you are purchasing items from another supplier, please pay special attention to item descriptions in the stationery list e.g. A4 exercise books include punched (with holes); unruled (blank); stiff covered (hard cover).

Printable stationery lists can be downloaded from our website [www.middleton.school.nz](http://www.middleton.school.nz). You will find 'Stationery' in the Life at MGS menu.

## 2022 Requirements List for CEN

This list is for pupils from other schools who attend MGS for Technology subjects only. Stated colours can be changed if desired.

### QTY ITEMS

#### Design & Visual Communication Technology

##### Recommended Items

- 1 1022849 Staedtler Tradition Graphite HB Pencil
- 1 1022563 Staedtler Tradition Graphite 2B Pencil
- 1 2851989 Staedtler Mars 777 Mechanical Pencil 0.5mm
- 1 1077147 Staedtler Mars Micro Carbon 250 HB Pencil Lead 0.5mm, Pack of 12
- 1 2802449 Liberty Plastic Eraser 50x24mm  
*Not a "PVC free" eraser*
- 1 2809338 Taurus Set Square Bevelled Edge 45 Degrees 26cm
- 1 2809303 Taurus Set Square Bevelled Edge 60 Degrees 26cm
- 1 2803615 Warwick 17C9U Drawing Pad Refill A3 Unpunched 100gsm
- 1 2212226 Warwick A3 Landscape Drawing Wallet 18N9

#### Digital Information Technology

No stationery.

##### Recommended Items

#### Electronics & Robotics Technology

##### Recommended Items

- 1 2874261 Warwick 1E5 Exercise Book 7mm Quad With Margins 36 Leaves

#### Film Production & Digital Media

##### Recommended Items

- 1 2805227 OfficeMax WA4 Writing Exercise Book 7mm Ruled 36 Leaves
- 1 2015404 Staedtler Minerva HB Pencil
- 1 2628627 Paper Mate InkJoy 100RT Black Retractable Ballpoint Pen Medium Tip

### QTY ITEMS

#### Film Production & Digital Media

- 1 2628619 Paper Mate InkJoy 100RT Blue Retractable Ballpoint Pen Medium Tip
- 1 3560538 Warwick Eraser Small 30x20mm
- 1 2591839 Adata UV320 Flash Drive 32GB USB 3.2 White/Green

#### Food & Nutrition Technology

##### Recommended Items

- 1 2593203 Sistema Klip It Plus Plastic Food Container Rectangular 2.2L  
*Or any container in which to take cooking home. Bring a fork spoon as well if wish to eat at school.*
- 1 1950339 OfficeMax Blue Ballpoint Pen Rubber Grip

#### Hard Materials Technology

No stationery.

##### Recommended Items

#### Structural Technology

Students must also bring coloured pencils, ruler, HB pencil.

##### Recommended Items

- 1 2202360 OfficeMax A4 Display Book 40 Pocket Blue
- 1 1950339 OfficeMax Blue Ballpoint Pen Rubber Grip
- 1 1136860 OfficeMax HB Lead Pencil
- 1 1296825 OfficeMax Vinyl Eraser Large 61x21mm

Have a question? We're here to help! **0800 724 440**

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