



middleton grange school

Christchurch New Zealand



INTERNATIONAL PUPILS RULES

1. Pupils who sign the Contract of Enrolment and Tuition Agreement are subject to the same school rules as all other Middleton Grange School pupils. The pupil will comply with all the rules including those set out in the prospectus and the Student Diary and the School Bylaws. With the changes to the Education Act the following rules apply at all times, **both inside AND outside of school**.
2. **Pupils must obey the School, care provider and their Residential Caregiver's rules.** Pupils are required to cooperate with all staff members, Care Providers, Residential Caregivers or Senior Pupil Leaders. This includes acting in accordance with instructions issued by the staff members, Care Providers, Residential Caregivers or Senior Pupil Leaders
3. **Rude or rebellious behaviour will not be accepted.** Pupils are expected, at all times, to conduct themselves in a sensible, responsible manner, including times outside of school and in Residential Caregiver accommodation.
4. **Pupils must attend school daily; 95% Attendance rate is required.** The requirements of Immigration New Zealand are that a pupil must attend school at all times that the school is open for instruction (this includes the sitting of school examinations). When a pupil is absent from school the Residential Caregiver must phone the school by 9:00am on the morning of the absence. Any absence must be accompanied by a letter of explanation. Please see Immigration Act 1987 plus amendments for pupil visa conditions www.legislation.govt.nz/public/1987.
5. **Pupils must respect the school term dates.** All holiday travel must be within school holiday time only. The pupil's attendance for visa purposes will be affected if they travel during term time. Repeated unexplained absences can result in the withdrawal of the student visa. Please see Immigration Act 1987 plus amendments for pupil visa conditions www.legislation.govt.nz/public/1987.
6. **Pupils must request permission to travel and/or have an overnight stay.** Pupils must complete and submit the "Travel and Overnight Stay Permission Form" well before the scheduled travel or overnight stay. Permission must be sought before tickets are booked and travel planned
7. Pupils must pass at least 50% of the course for first year pupils and 75% for consecutive years of study. Pupils must always be aware of their responsibility as an international pupil and make a determined effort in school. It is an expectation that pupils complete all homework and assignments. These are requirements of Immigration New Zealand for pupil's visa. Please see Immigration Act 1987 plus amendments for pupil visa conditions www.legislation.govt.nz/public/1987.
8. **Pupils are to be clean and tidy, and dressed in accordance with the Uniform Code.** Regulation school uniform is to be worn correctly and as required. This includes:
 - Blazers - to be worn to and from school and during school time – Terms 2 and 3.
 - Full school uniform to be worn to examinations.
 - Non-regulation shirts/blouses, including knits, T shirts, sweatshirts, polo necks, are not permissible. Any garments worn under the white shirt blouse should be white, no writing on it and not visible in any way.

Girls: Hair must be neat, clean and tidy, kept off the face, and tied back if below the collar. Plain ties and plain clips only may be worn. No extreme styles including, but not limited to, dreads, full braids and shaved sections. Natural-looking dyes or highlights are permitted. If in doubt talk to the International College Girls Dean before having a change of hairstyle or colour.

Jewellery/adornments and make-up are not to be worn with school uniform except one pair of studs of any design compatible with the school's Christian character may be worn in the lower earlobe. No band aids to cover rings/studs and no clear retainers in place of piercings. Clear nail polish may be worn. Lightly applied concealer only is permitted. Necklaces may be worn but must not be visible.

Boys: Hair must be neat, clean and tidy, kept off the face and out of the eyes. Boys are to be clean-shaven. Beards and moustaches are not permitted. Sideburns must not exceed below the ears. No extreme styles, including but not limited to, dreads, braids and shaved sections. If the hair is over the collar and/or falls onto or over the face, it is all to be tied in one ponytail or a bun. Boys are permitted to have a Number 1 haircut but no shaved heads. Hair may be dyed or highlighted with natural-looking colours. If in doubt talk to the International College Boys Dean before having a change of hair style or colour. No jewellery/adornments are to be worn. No clear retainers in place of piercings are to be worn.
9. **Pupils should not bring high value items to school.** Where this is unavoidable, they should be left at the International College for safekeeping.
10. **Boyfriend/girlfriend relationships should not be obvious.** There is to be no physical contact between boys and girls. Where a natural interest develops, it must be conducted so as not to be conspicuous, compromising or exclusive.
11. **Pupils must not smoke, drink alcohol, or take any form of recreational drug.** There is a total ban on cigarettes, alcoholic drinks, solvents, solvent-based glue, vaping equipment and other dangerous or unlawful drugs/substances, at all times including times outside of school and in Residential Caregiver accommodation.
12. **Pupils must abide by the laws of New Zealand.** It is compulsory to advise the school of any breach of law. A conviction may result in withdrawal of a pupil's study visa.
13. **Serious misconduct may lead to a stand-down or expulsion from school**, for example, where a pupil's gross misconduct or continual disobedience is a harmful or dangerous example to other pupils. Serious misconduct can involve, but is not limited to: continual defiance or disobedience of instructions or rules; acts of violence (physical and verbal) against others; acts of vandalism – including actions which threaten the integrity of the school computer network; any illegal and/or recreational drug use, consumption of alcohol, smoking tobacco, 'vaping', solvent sniffing, or knowingly being in the presence of others who are so involved; any breach of law. This is in effect at all times, including times outside of school and in Residential Caregiver accommodation. Parents will be consulted on any major problem, but the final decision with regard to stand-down or expulsion from Middleton Grange will be the responsibility of the School. Please refer to the Discipline Policy and Code of Conduct Booklet.
14. **International pupils may not drive on an international licence.** In the interest of pupils' safety, permission to own or drive a vehicle in New Zealand will be only given to pupils holding a current New Zealand driver's licence.
 - Pupils must have written parental permission to purchase and drive a vehicle.
 - Pupils must not carry passengers, even if the licence permits it, unless they have written permission from their parents and from the Assistant Director.
 - Pupils must have full vehicle insurance
 - Pupils must provide details of the vehicle, insurance and a copy of the New Zealand License to the International College
15. **Year 12 and 13 pupils may request permission to work up to 20 hours during term time and during the school holidays.** Pupils must not work unless they have school and parent permission and have received a 'Variation of Conditions' to their Student Visa. The school will only consider granting permission if a pupil is making significant academic progress.
16. **Pupils must advise the International College office** of any change of New Zealand home address or phone number.
17. **The pupil acknowledges that the school may from time to time amend or add to these Rules** in the interests of the school and the pupil, and the pupil is bound by such amendment.