



**Do you have a
PROBLEM that you
need help with?**



Step 1 - Speak to:

- * your Form/Vertical Group Teacher
- * your Dean
- * the International College staff
- * your guardian/care provider

Step 2 - Speak to or write to:

Assistant Director (Mr McKenzie)

Step 3 - Speak to or write to:

Director (Mrs Steyn)

Step 4 - Write a letter to the Principal:

Mr Vannoort

IF THE PROBLEM IS NOT SOLVED ...

Step 5 - Contact:

NZQA

www.nzqa.govt.nz or 0800 697 296