



**Do you have a  
PROBLEM that you  
need help with?**



**Step 1 - Speak to:**

- \* your Form/Vertical Group Teacher
- \* your Dean
- \* the International College staff
- \* your guardian/care provider



**Step 2 - Speak to or write to:**

Assistant Director



**Step 3 - Speak to or write to:**

Director (Mrs Steyn)



**Step 4 - Write a letter to the Principal:**

Mr VanderPyl

**IF THE PROBLEM IS NOT SOLVED ...**



**Step 5 - Contact:**

NZQA

[www.nzqa.govt.nz](http://www.nzqa.govt.nz) or 0800 697 296