



Board Policy | Internal Evaluation and Self-Review |

Middleton Grange School | Principal: Richard Vanderpyl MEdAdmin(Hons), B.Com, Dip.Tchg, W.C.F

Introduction

National Administration Guideline (NAG) 2 requires the Board of Trustees to maintain an ongoing programme of self-review in relation to school practices plans and programmes, including evaluation of good quality assessment information on student progress and achievement. As a State Integrated School the Internal Evaluation must include evaluation against the school's Special Character.

There are four areas of evaluation the Board of Trustees are involved in:

1. National Administration Guidelines (NAGS)
2. Curriculum Triennial Reports Years 1-13
3. Annual Report for Curriculum Areas and the Head of School Annual Reports
4. School Evaluation Indicators

1. National Administration Guidelines (NAGS)

Policies under each National Administration Guideline to be evaluated at least once every three years. The evaluation must include consultation with appropriate stakeholders eg Board, staff, parents and caregivers, pupils. Refer to the following documents:

- i. Policy Review Schedule (3 years)
- ii. Board Policy Evaluation Process and Timeline
- iii. Board Policy Review and Evaluation Survey
- iv. Board Policy Evaluation Summary Form

2. Curriculum Triennial Reports : Year 1-13

All Curriculum and Learning Areas are reviewed once every three years. Each Trustee will be allocated a section of the triennial report to focus on in terms of review and questioning of the Curriculum Leader. These detailed reports cover aspects of the National Administration Guidelines and pupil progress and achievement. Refer to the following document:

- i. Triennial Curriculum Area Review Template

3. Annual Reports

Each year the Heads of School and Curriculum Leaders review the previous years' pupil achievement and progress towards the school's strategic direction.

4. School Evaluation Indicators

There are six domains which the Board and school staff are to evaluate the school against at least once every three years. OneNote will be used to build up evidence of evaluation over the three years. Board of Trustees and staff will work collaboratively to gather evidence, review progress against indicators and identify any contexts for a Spiral of Inquiry.

Procedure

- i. Board of Trustee Evaluation and Self Review Committee liaise with Associate Principal to initiate the Internal Evaluation and Self Review process and timeline.

Date last Review 2015

Date of this review: **May 2018**

Signed _____

Board Chair

Date _____